Timesheet

Employee name _____

Employer / job _____

Pay period _____ to _____

Day	Time in	Lunch out	Lunch in	Time out	Hours
Sun ___/___					
Mon ___/___					
Tue ___/___					
Wed ___/___					
Thu ___/___					
Fri ___/___					
Sat ___/___					
				Week total	

Employee signature & date

Supervisor signature & date

Free timesheet from cairnware.com/timesheet-template