Timesheet

Employee name _____

Employer / job _____

Pay period _____ to _____

Day	Time in	Lunch out	Lunch in	Time out	Hours
Sun ___/___					
Mon ___/___					
Tue ___/___					
Wed ___/___					
Thu ___/___					
Fri ___/___					
Sat ___/___					
				Week 1 total	
Sun ___/___					
Mon ___/___					
Tue ___/___					
Wed ___/___					
Thu ___/___					
Fri ___/___					
Sat ___/___					
				Week 2 total	
				Pay period total	

Employee signature & date _____

Supervisor signature & date _____

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